

# Lansvale Preschool Information Booklet



**BELONGING, BEING & BECOMING**

# Lansvale Public School Preschool's Philosophy

Lansvale Public School Preschool acknowledges our Aboriginal connections to Cabrogal Peoples of the Dharug Nation. Lansvale Public School Preschool is a collaborative and an inclusive learning community where we empower children to be PROUD lifelong learners who continually strive to achieve their personal best (Lansvale Public School Vision 2022-2026).

We believe that early childhood (3-5 years) is a critical stage in children's lives and all children deserve a high-quality early childhood program. We are guided by the principles of the Early years Learning Framework (secure, respectful and reciprocal relationships, partnerships, equity inclusion and high expectations, sustainability, critical reflection and ongoing professional learning, collaborative leadership and teamwork, respectful diversity, Aboriginal and Torres Strait Islander Perspectives) which underpins our practice to ensure all children make progress in relation to the learning outcomes of the Early Years Learning Framework.

We believe that children learn best through play. Children learn to explore, experiment, investigate, solve problems, communicate, build relationships, trust, imagine, create and discover. Furthermore, we believe "play" emphasises the ideal approach to early childhood learning as the most important time in life and that children should be allowed to "just be". We believe that all children can learn and grow, and we are dedicated to creating an inclusive environment where all children can thrive.

The warm, caring, trusting, understanding and respectful educators at Lansvale Public School Preschool are committed to working in the best interest of children and their families. Our educators value reflective practice, in which programming decisions are shared and take into account each child's uniqueness, interests and needs. As strong advocates for quality early childhood education, our educators continually strive to inspire, guide and challenge ways of doing and thinking by mentoring, sharing and opening our doors to external educators to showcase best practice.

Lansvale Public School Preschool has a strong focus on respecting and celebrating diversity. We acknowledge that each child is a unique and valued individual, bringing with them their diverse life experiences, passions, knowledge, languages and abilities. We are committed to helping our children feel good about the uniqueness of themselves and their family. Our educators advocate for cultural acceptance by promoting positive attitudes towards cultural differences.

Here at Lansvale we promote authentic and inclusive partnerships with our families. We invest in establishing respectful and reciprocal relationships with our families by always welcoming, listening, learning from and supporting families as partners in their child's educational process. Educators collaborate with all of our families and plan learning goals to cater to all the needs of their child. We believe parents are their child's first and most consistent teacher in life and we respect their level of involvement and partnership.

Lansvale Public School Preschool is highly aspirational and we strive to continue to build a culture of ongoing continuous improvement in all aspects of our practice. Our children, staff, parents and wider community are committed to ensure that every child is known, valued and cared for.

## Principal's Message

Welcome to Lansvale Public School. We trust that your child will have an enjoyable and interesting time at preschool.

The preschool learning program is based on *Learning Through Play* approach and is designed to help your child develop socially, physically, emotionally, spiritually and academically. We are very proud of our active multicultural learning community. Parents are strongly encouraged to participate in our school. We run exemplary bilingual community language programs in Chinese and Vietnamese at preschool.

Our curriculum and learning program are based on the Early Years Learning Framework derived from the concepts Belonging, Being and Becoming.

Please read this booklet carefully. It contains important information about the preschool.

If you have any questions or concerns about your child at preschool at any time, please speak to the preschool teachers or me. We are keenly interested in every child's learning and well being.

Mrs Laura Karam  
Principal



Daily routine - Term 1 and 4  
(Summer Program)

9:00-11:00 - Outdoor free play  
(Including progressive morning tea)

11:00 - Lunch

11:50-12:15 - Group time

12:15-1:35 - Indoor free Play

1.35 - Recess

2.00-2.25 - Outdoor play/pack away

2.30-3:00 - Group time/Indoor play

Daily routine - Term 2 and 3  
(Winter Program)

9:00-10:30 - Indoor free play  
(Including progressive morning tea)

10:30-11:00 - Group time

11:00 - Lunch

11.30-1:35 - Outdoor free Play

1.35 - Recess

2.00-2.25 - Outdoor play/pack away

2.30-3:00 - Group time/Indoor play

Note: We use our program as a flexible guide and adjustments can be made to accommodate the children's interests and needs.

## Organisation and Procedures

### **Attendance**

Your child is expected to attend preschool every day that she/he is enrolled.

Please let us know if your child is unable to attend because of illness, family vacation or other reasons through Seesaw app or phone the school.

### **Arrival**

Preschool begins at 9.00am. An adult is required to bring your child into the preschool and sign the attendance register.

Preschool pick up begins from 2:30 – 3:00pm. Please make sure your child is collected on time.

If you are going to be late please notify the school on 9724 5252 to let us know so we can reassure your child.

Children who are not collected by 3.00pm are taken to the primary school office on Chancery Street.

**Under Department of Education regulations, when you arrive at preschool with your child and when you come to collect him/her you must sign the attendance register.**

### **Adults authorised to bring or collect your child**

We are required to have a written record of who has permission to bring or collect your child. Please note that our procedure states that only people over the age of 18 are allowed to bring or pick up children from preschool. (It is at the principals discretion to approve collection by a person under 18 years of age)

When your child starts preschool, you will be given an authorisation to collect your child note. Please fill this in and return it to preschool so we know who is authorised to collect your child.

### Things to bring:

- A school bag in which your child can fit his/her healthy lunch box, water bottle and a seasonal change of clothes, clearly labelled.
- A sun-safe hat (we encourage sun-safe hats such as broad brimmed, bucket and legionnaire styles). We are a sun smart preschool so please wear clothing that covers your child's skin such as long sleeves, t-shirts and pants.



### Labelled belongings

Please make sure you label your child's name on items they bring to preschool. This includes lunch boxes, drink bottles, jumpers, jackets and hat.



### Lunch

Children need to bring healthy food for morning tea/recess and lunch each day, along with a water bottle.

Morning tea could include a small amount of food such as fruit, sultanas, cheese sticks, vegetable sticks.

Lunch could include food such as sandwiches, fried rice, noodles, vegetables, etc.

We encourage only healthy foods to be sent to preschool.

Healthy options are also available to order at our school canteen.

No fruit juice or flavoured milk.

No chocolates or lollies.



### Special occasions

Sometimes parents like to bring a cake to the preschool to celebrate their child's birthday. Please discuss this with your child's teacher before the day if you are going to bring a birthday cake.

Please ensure there are no nuts in the cake.

## **Documentation**

Through observations and interactions with the children the educators are able to develop a 'Class Program' based around the interests of the children. These interests are followed up by establishing learning spaces and experiences which foster the children's creativity, curiosity, social skills and wellbeing. This development is documented for each child using an online platform called Seesaw.



The preschool teachers are always available to discuss your child's progress with you.

Please talk to the class teacher if you have any concerns or questions.

## **Community Language Program**

Lansvale Public School is committed to maintaining the children's first language, so community Language teachers (Chinese and Vietnamese) attend the preschool on a weekly basis.

These teachers assist students with the indoor/outdoor play program and also take small group time for songs, games, stories and discussions in their native language.



The community language teachers are also available to talk to parents if they have any questions or concerns about their child at preschool.

## **Preschool fees**

Department Preschools are fully subsidised by the government for 2023.

## **Contributions**

- 2 boxes of tissues, 4 rolls of toilet paper (These can be brought in at the beginning of the year to be used throughout the year)



We may ask families to donate resources and materials throughout the year that the children can use in preschool.

Examples:

- Recycled materials (boxes, cards, paper, cartons...)
- Dress up costumes
- Plants for the natural environment

## **Preschool Policies and Procedures**

The preschool is an integral part of Lansvale Public School and operates under the policies of the NSW Department of Education and Communities and Lansvale Public School.

Our Policies and Procedures are located in the Preschool foyer and easily accessible to all parents/carers.

For more information or questions please feel free to contact the school on 9724 5252.