

Lansvale Preschool Information Booklet



BELONGING, BEING & BECOMING

Lansvale Public School Preschool's Philosophy

"Lansvale Public School Preschool is a collaborative and inclusive learning community where we are all challenged to be critical thinkers and creative, compassionate, confident citizens" (Lansvale Public School Vision)

At Lansvale Public School Preschool, we believe that early childhood (3-5 years) is a critical stage in children's lives and that all children deserve a high-quality early childhood program. We are guided by the principles of the Early Years Learning Framework (secure, respectful and reciprocal relationships, partnerships, high expectations and equity, respect for diversity and ongoing learning and reflective practice) which underpins our practice to ensure all children make progress in relation to the learning outcomes of the Early Years Learning Framework.

We believe that children learn best through play and learn to explore, experiment, investigate, solve problems, communicate, form attachments, trust, imagine, create and discover. Furthermore, we believe "play" emphasises the ideal approach to early childhood learning as the most important time in life and that children should be allowed to "just be".

The warm, caring, trusting and respectful educators at Lansvale Public School Preschool are committed to working in the best interest of children and their families. Our educators value reflective practice, in which programming decisions are shared and take into account each child's uniqueness, interests and needs. As strong advocates for quality early childhood education, our educators continually strive to inspire, guide and challenge ways of doing and thinking by mentoring, sharing and opening our doors to external educators to showcase best practice in action.

Lansvale Public School Preschool has a strong focus on respecting children's rights and celebrating diversity. We acknowledge that each child is a unique and valued individual, bringing with them their diverse life experiences, passions, knowledge, languages and abilities. We are committed to helping our children feel good about the uniqueness of themselves and their family. Our educators advocate for cultural acceptance by promoting positive attitudes towards cultural differences.

Here at Lansvale, we are very proud that our families represent rich multicultural diversity. We will always welcome, listen to, learn from, respect and support families as partners in the educational process. Educators collaborate and plan learning goals to cater to all the needs of their child. Each parent is their child's first and most consistent teacher in life and we respect their level of involvement and partnership.

Having achieved excellence, we strive to maintain this exemplary label and continue to build a culture of ongoing improvement of all aspects of our practice. Every child deserves the very best! We at Lansvale Public School Preschool in partnership with families and the community are committed to ensure that every child is known, valued and cared for.

Lansvale Public School

Our school emphasises quality relationships, outstanding teaching and learning, and high expectations from preschool to Year 6.

At Lansvale you can expect:

- Quality literacy, numeracy and technology programs from pre-school to Year 6
- A range of high achievement learning programs catering for gifted and talented students, students with additional needs and students with English as a second language
- Exemplary student leadership programs and effective discipline programs
- A well-resourced library, computers in every room and air-conditioned learning spaces
- Extensive and effective multicultural programs including community languages and TAFE adult English classes
- A wide range of creative extra curricular activities for all, featuring interschool sport, choir and dance
- Growing parent participation and support opportunities

Principal's Message

Welcome to Lansvale Public School. We trust that your child will have an enjoyable and interesting time at preschool.

The preschool learning program is based on *Learning Through Play* approach and is designed to help your child develop socially, physically, emotionally, spiritually and academically. We are very proud of our active multicultural learning community. Parents are strongly encouraged to participate in our school. We run exemplary bilingual community language programs in Chinese, Vietnamese and Khmer at preschool.

Our curriculum and learning program are based on the Early Years Learning Framework derived from the concepts Belonging, Being and Becoming.

Please read this booklet carefully. It contains important information about the preschool.

If you have any questions or concerns about your child at preschool at any time, please speak to the preschool teachers or me. We are keenly interested in every child's learning and well being.

Mr Mark Diamond
Principal

Daily routine - Term 1 and 4
(Summer Program)

9:00-11:00 - Outdoor free play (Including progressive morning tea)

11:00 - Lunch

11:50-12:15 - Group time

12:15-1:35 - Indoor free Play

1.35 - Recess

2.00-2.25 - Outdoor play/pack away

2.30-3:00 - Group time/Indoor play

Note: We use our program as a flexible guide and adjustments can be made to accommodate the children's interests and needs.

Daily routine - Term 2 and 3 (Winter Program)

9:00-10:30 - Indoor free play (Including progressive morning tea)

10:30-11:00 - Group time

11:00 - Lunch

11.30-1:35 - Outdoor free Play

1.35 - Recess

2.00-2.25 - Outdoor play/pack away

2.30-3:00 - Group time/Indoor play

Note: We use our program as a flexible guide and adjustments can be made to accommodate the children's interests and needs.

Organisation and Procedures

Attendance

Your child is expected to attend preschool every day that she/he is enrolled.

Please let us know if your child is unable to attend because of illness, family vacation or other reasons through Seesaw app or phone the school.

Arrival

Preschool begins at 9.00am. An adult is required to bring your child into the preschool and sign the attendance register.

Preschool pick up begins from 2:30 – 3:00pm. Please make sure your child is collected on time.

If you are going to be late please notify the school on 9724 5252 to let us know so we can reassure your child.

Children who are not collected by 3.00pm are taken to the primary school office on Chancery Street.

Under Department of Education regulations, when you arrive at preschool with your child and when you come to collect him/her you must sign the attendance register.

Adults authorised to bring or collect your child

We are required to have a written record of who has permission to bring or collect your child. Please note that our procedure states that only people over the age of 18 are allowed to bring or pick up children from preschool. (It is at the principals discretion to approve collection by a person under 18 years of age)

When your child starts preschool, you will be given an authorisation to collect your child note. Please fill this in and return it to preschool so we know who is authorised to collect your child.

Things to bring:

- A school bag in which your child can fit his/her healthy lunch box, water bottle and a seasonal change of clothes, clearly labelled.
- A sun-safe hat (we encourage sun-safe hats such as broad brimmed, bucket and legionnaire styles)

Labelled belongings

Please make sure you label your child's name on items they bring to preschool. This includes lunch boxes, drink bottles, jumpers, jackets and hat.

Lunch

Children need to bring healthy food for morning tea/recess and lunch each day, along with a water bottle.

Morning tea could include a small amount of food such as fruit, sultanas, cheese sticks, vegetable sticks.

Lunch could include food such as sandwiches, fried rice, noodles, vegetables, etc.

We encourage only healthy foods to be sent to preschool.

Healthy options are also available to order at our school canteen.

Special occasions

Sometimes parents like to bring a cake to the preschool to celebrate their child's birthday. Please discuss this with your child's teacher before the day if you are going to bring a birthday cake.

Please ensure there are no nuts in the cake.

Clothing

Children should be dressed appropriately for the weather. During warmer months, please dress your child with clothing that covers as much of their skin (especially the shoulders and back as much as possible). We encourage children to wear joggers or sandals. Slip on shoes or thongs are not suitable.

Sunscreen

We ask that you apply sunscreen on your child every morning when you arrive at preschool. Or apply before coming to preschool if you wish to use your own.

Children will be encouraged to re-apply sunscreen throughout the day.

Accidents/Illness & Allergies

Students are supervised during all activities, but accidents may happen.

Minor accidents such as grazes are treated at preschool and parents informed at the end of the day.

In the event of a serious accident or if your child is ill, parents will be contacted by telephone.

We ask all parents to leave phone numbers where they can be contacted in case of such an emergency. We also ask you to nominate another adult living close to the school in case parents cannot be contacted.

Please let us know if you change your address or phone numbers.

If your child has allergies or asthma, an action plan **MUST be provided by your child's doctor. Please ensure you provide this information to preschool before your child begins preschool.**

Documentation

Through observations and interactions with the children the educators are able to develop a 'Class Program' based around the interests of the children. These interests are followed up by establishing learning spaces and experiences which foster the children's creativity, curiosity, social skills and wellbeing. This development is documented for each child using an online platform called Seesaw.

The preschool teachers are always available to discuss your child's progress with you. Please talk to the class teacher if you have any concerns or questions.

Community Language Program

Lansvale Public School is committed to maintaining the children's first language, so community Language teachers (Chinese and Vietnamese) attend the preschool on a weekly basis.

These teachers assist students with the indoor/outdoor play program and also take small group time for songs, games, stories and discussions in their native language.

The community language teachers are also available to talk to parents if they have any questions or concerns about their child at preschool.

COVID-19

Due to Covid-19, there may be adjustments and modifications made to our organization, program and procedures. We will keep you updated with new information and guidelines as they become available.

Preschool fees

Preschool fees will be \$15 a day. If you have a health care card you will only pay \$7 a day. Fees can be paid by the week, term or year. Please pay at the school office between 8.30am - 9.30am.

Contributions

- A box of tissues, 4 rolls of toilet paper, 2 liquid soaps for the preschool children. (These can be brought in at the beginning of the year to be used throughout the year)

We may ask families to donate resources and materials throughout the year that the children can use in preschool.

Examples:

- Recycled materials (boxes, cards, paper, cartons...)
- Dress up costumes
- Plants for the natural environment

Preschool Policies and Procedures

The preschool is an integral part of Lansvale Public School and operates under the policies of the NSW Department of Education and Communities and Lansvale Public School.

Our Policies and Procedures are located in the Preschool foyer and easily accessible to all parents/carers.

For more information or questions please feel free to contact the school on 9724 5252.